

**LIST OF VACANT POSITIONS AND ITS QUALIFICATION STANDARDS
Region VI – Province of Negros Occidental – January 12, 2010**

1. ECONOMIC ENTERPRISE DEVELOPMENT DEPARTMENT

A. HOSPITAL OPERATIONS DIVISION

ADMINISTRATIVE OFFICER II; Item #2; SG 15/1; Q.S. Education: Bachelor's degree; Experience: 1 year relevant experience; Training: 4 hours relevant training; Eligibility: Career Service (Professional) Second Level Eligibility

B. VALLADOLID DISTRICT HOSPITAL

MEDICAL OFFICER IV; Item #33; SG 20/1; Q.S. Education: Doctor of Medicine; Experience: 1 year relevant experience; Training: 4 hours relevant training; Eligibility: RA 1080

C. GOV. VALERIANO M. GATUSLAO MEMORIAL HOSPITAL

DENTAL AIDE; Item # 48; SG 4/1; Q.S. Education: High School Graduate; Experience: None required; Training: None required; Eligibility: None required (MC 11, s. 96 – Cat III).

LABORATORY AIDE; Item # 47; SG 4/1; Q.S. Education: Elementary School Graduate; Experience: None required; Training: None required; Eligibility: None required (MC 11, s. 96 – Cat III).

2. GOVERNOR'S OFFICE

PROVINCIAL JAIL MANAGEMENT DIVISION

ASSISTANT PROVINCIAL WARDEN; Item #2; SG 18/1; Q.S. Education: Bachelor's degree; Experience: 2 years of relevant experience; Training: 8 hours of relevant training; Eligibility: Career Service (Professional) Second Level Eligibility

3. PROVINCIAL ENGINEER'S OFFICE

ENGINEER II; Item #128 & 36; SG 16/1; Q.S. Education: Bachelor's degree in Engineering relevant to the job; Experience: 1 year of relevant experience; Training: 4 hours of relevant training; Eligibility: RA 1080

ENGINEERING ASSISTANT; Item #29 & 92; SG 8/1; Q.S. Education: Completion of two years studies in college; Experience: 1 year of relevant experience; Training: 4 hours of relevant training; Eligibility: Career Service (Subprofessional) First Level Eligibility.

MECHANIC I; Item #64; SG 4/1; Q.S. Education: High School Graduate or Completion of relevant vocational/trade course; Experience: None required; Training: None required; Eligibility: Mechanic (MC 11, s. 96 – Cat. I)

4. PROVINCIAL ENVIRONMENT AND MANAGEMENT OFFICE

SENIOR ENVIRONMENT MANAGEMENT SPECIALIST; Item # 9; SG 18/1; Q.S. Education :Bachelor's degree relevant to the job; Experience : 2 years of relevant experience; Training : 8 hours of relevant training; Eligibility : Career Service (Professional) Second Level Eligibility

ENGINEERING ASSISTANT; Item #14; SG 8/1; Q.S. Education: Completion of two years studies in college; Experience: 1 year of relevant experience; Training: 4 hours of relevant training; Eligibility: Career Service (Subprofessional) First Level Eligibility.

COMMUNITY DEVELOPMENT ASSISTANT I; Item # 51; SG 7/1; Q.S. Education :Completion of two years studies in college; Experience : None required; Training : None required; Eligibility : Career Service (Professional)Second Level Eligibility

5. PROVINCIAL PLANNING AND DEVELOPMENT OFFICE

PROVINCIAL GOVERNMENT DEPARTMENT HEAD (PROVINCIAL PLANNING AND DEVELOPMENT OFFICE); Item #1; SG 26/1; Q.S. Education: Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course; Experience: 5 years experience in government planning or in any related field; Training: None; Eligibility: First grade or its equivalent.

6. PROVINCIAL TREASURER'S OFFICE

ADMINISTRATIVE OFFICER III; Item #3; SG 18/1; Q.S. Education: Bachelor's degree; Experience: 2 years relevant experience; Training: 8 hours relevant training; Eligibility: Career Service (Professional) Second Level Eligibility

LOCAL TREASURY OPERATIONS OFFICER II; Item #19; SG 15/1; Q.S. Education: Bachelor's degree; Experience: 1 year of relevant experience; Training: 4 hours of relevant training; Eligibility: Career Service (Professional) Second Level Eligibility.

LOCAL REVENUE COLLECTION OFFICER II; Item # 39; SG 15/1; Q.S. Education: Bachelor's degree; Experience: 1 year relevant experience; Training: 4 hours relevant training; Eligibility: Career Service (Professional) Second Level Eligibility

LOCAL TREASURY OPERATIONS OFFICER I; Item #30; SG 11/1; Q.S. Education: Bachelor's degree; Experience: None required; Training: None required; Eligibility: Career Service (Professional) Second Level Eligibility.

CASHIER I; Item #60; SG 10/1; Q.S. Education: Bachelor's degree; Experience: None required; Training: None required; Eligibility: Career Service (Professional) Second Level Eligibility.

REVENUE COLLECTION CLERK I; Item # 48 & 49; SG 5/1; Q.S. Education: Completion of two years studies in college; Experience: None required; Training: None required; Eligibility: Career Service (Subprofessional) First Level Eligibility.

CLERK II; Item # 36; SG 4/1; Q.S. Education: Completion of two years studies in college; Experience: None required; Training: None required; Eligibility: Career Service (Subprofessional) First Level Eligibility.

CASH CLERK I; Item # 69; SG 4/1; Q.S. Education: Completion of two years studies in college; Experience: None required; Training: None required; Eligibility: Career Service (Subprofessional) First Level Eligibility.

7. PROVINCIAL VETERINARY OFFICE

LABORATORY AIDE I; Item # 24; SG 2/1; Q.S. Education: Elementary School Graduate; Experience: None required; Training None required; Eligibility: None required (MC 11, s. 96 – Cat III)

FARM WORKER II; Item # 30; SG 2/1; Q.S. Education: Elementary School Graduate; Experience: None required; Training None required; Eligibility: None required (MC 11, s. 96 – Cat III)