

NEGROS OCCIDENTAL COMPREHENSIVE HEALTH PROGRAM

Description of the Service

The Negros Occidental Comprehensive Health Program is a priority program which seeks to provide comprehensive health care to Negrosanons, especially the indigents.

OFFICE OR DIVISION	Office of the Governor			
Classification	SIMPLE			
Type of Transaction	G2C			
Who may avail	A Negrense who resides outside Bacolod City, an active PhilHealth member with an annual per capita income not higher than			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Philhealth MDR		PhilHealth Office		
Philhealth ID		PhilHealth Office		
Birth or Baptismal Certificate		PSA/ Civil Registrar		
marriage Certificate, if applicable		PSA/ Civil Registrar		
Digitized colored ID photo of client		Accredited NOCHP Office		
NOCHP Member Data Form		NOCHP Satellite Office/ Program Coordinator		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Present updated Phil Health Member's Data Record and valid ID during enrollment	- Validate if MDR presented is updated	N O N E	5 minutes	NOCHP MEMBERSHIP TEAM
2. Fill out NOCHP Member Data Record Form	- Assist Client to fill out enrollment form - Interview Client		5 minutes	
3. Attach photocopy of required documents	- Gather complete documents		2 minutes	
4. Submit self for interview and photo taking	- Take photo of the Client		2 minutes	
	- Encode Client's information and print		8 minutes	
5. Orientation	- Orient Client		4 minutes	
6. Receive NOCHP card and sign logbook	- Release NOCHP Card		1 minute	
				Program Coordinator
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		TOTAL:	0	27 minutes

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Type of Transaction	G2C			
Who may avail	NOCHP Members and Dependents who seek medical intervention through consultation or hospital admission			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Udated Philhealth MDR		PhilHealth Office		
NOCHP Card		NOCHP Satelllite Office/ Program Coordinator		
Valid ID		Company/ PRC/LTO/ SSS/GSIS		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Client should go for consultation or be admitted at the accredited hospital and take Prescription of medicines or laboratory requests from physician		N O N E	15 mins	Attending Physician
2. Present required documents to the Program Coordinator	Check validity of requirements, membership status and remaining balance		3 minutes	NOCHP Program Coordinator NOCHP Program Coordinator
3. Go to the Pharmacy to check availability of medicines			5 minutes	
4. Present prescription of medicines and laboratory request to the NOCHP Coordinator	- Issue Charge Slip appropriated for medicines and laboratory expenses		5 minutes	NOCHP Program Coordinator

5. Present Discharge order and going home instruction	- Evaluate bill and compare with remaining balance to be availed		5 minutes	Program Coordinator
TOTAL:		0	33 minutes	